

Hillsdale Free Public Library

Board of Trustees

June 9, 2012

In attendance were: Barbara Braun, Marie Hanlon, Warren Harris, Guy Mulé, Allen Saslowsky, Gary Weir, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: Joanne Miano

Mr. Harris, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:36 PM.

Minutes: The minutes of the May meeting were reviewed. BB motion Guy second. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: The Harry Carson book signing was successful. Over 40 copies were sold and attendance was strong. Mr. Carson spoke for over half an hour and answered many questions. Additional copies were ordered to meet last minute demand.

Mr. Harris inquired if anyone marched in the Memorial Day Parade. Having other commitments, no one was able to attend. The summer reading program flyers were well received. Mr. Harris inquired if there was need for a July or August meeting. Mr. Harris recognized the many programs organized by Ms. Leonard and Ms. Greenwald. Flyers were distributed. The Summer Reading Program is funded by the Friends of the Library. The board agreed to meet in July and reconvene in September. There is no need to do extensive planning for Day in the Park this year. The Library will provide information about its services. Last year the Library and Friends of the Library contributed toward the entertainment as part of the 75th anniversary of the Library.

Mr. Harris suggested the Board work on creating a formal brochure or other format regarding donations to the Library. This would include information about memorials, bequests, and other opportunities.

Treasurer's Report: Mr. Mulé: The Library is fiscally sound, although the Operating account has only \$9,000. Mr. Franz indicated that the 2Q support check from the Borough of Hillsdale will bolster the account. It is expected by the end of the month. The Reserve account has approximately \$30,000. The water bill (check #4862 - \$283.27) was added to the bill list. Mr. Franz indicated that Woodcliff Lake membership is steadily increasing.

Director's Report: Mr. Franz: The Friends of the Library concluded a successful used book sale. \$500 was raised over the two day sale. Laura Leonard, Barbara Walcott, Ed Sapp, Fred Deitrich, and Judy Kehr provided ample assistance from set-up to break down. The remaining items will

be sent to Better World Books. This organization sells used book stock online. They provide free shipping labels and boxes. The Library will earn a percentage on sales of its book stock.

A new projector and sound system was installed in the meeting room. The projector is far superior in display, capable of high definition. The sound system is also more robust than the previous one. This will make the movie experience more enjoyable. The Friends contributed \$1,000 toward this expenditure.

Jonathan DeJoseph, Administrator/CFO, provided information on the Bergen County cooperative contract for energy. The Library could realize up to \$5,000 in annual savings by joining the cooperative bid for electric supply.

The Verizon Fios network has been regularly dropping connections throughout the day. Mr. Franz provided a report of all the actions taken to troubleshoot the problem. Two Verizon technicians visited and all pieces of equipment were replaced. The problem continues to reoccur.

Mr. Franz asked Ms. Wertheim to explain her son's Eagle Scout project. Brian will organize the labor and supplies to create 6 new planters for the patio. The old benches will be refurbished. Tall grasses and plants will be added around the patio area, and the patio will be powerwashed. There were many administrative hurdles that delayed the project, but it should be complete in the next two months.

Receipt printers were installed in preparation for the new BCCLS system software change in December.

Bulletin Board Policy:

The Hillsdale Library makes available a bulletin board for use by Hillsdale based commercial interests. The maximum size flyer is 8.5x11 inches. Flyers shall be dated. It is the intention of the Library to provide a space where residents may find the services of small Hillsdale businesses that may not be represented by a storefront. Examples include but are not limited to: computer services, baby-sitting, tutoring, and yard work. Staff is given discretion to maintain the neat and tidy appearance of all bulletin boards.

Motion: Mr. Mule Second: Mr. Weir Unanimous approval

The Friends: The flyer for the Summer Film Festival is complete and press releases will be sent to the papers.

The next Library Board meeting will be on July 9, 2012. Mr. Mulé moved to adjourn the meeting, Mr. Weir seconded. The meeting officially adjourned at 8:52 PM.

Respectfully submitted,

David Franz
Library Director