

Hillsdale Free Public Library

Board of Trustees

May 14, 2012

In attendance were: Barbara Braun, Marie Hanlon, Warren Harris, Joanne Miano, Guy Mulé, Kathleen Scordato, Gary Weir, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: Allen Saslowsky

Mr. Harris, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:35 PM. The Board reviewed the April minutes. Ms. Braun made a motion to accept the April minutes, Mr. Weir seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Mr. Harris: Mr. Mulé and Mr. Harris attended a course on Library law and found it to be very informative. They distributed handouts and explained about changes in the law to make sure that capital funds are disaggregated appropriately and not funding operating expenses. He spoke about the Municipal Tax Levy and the Public Bid to Play (?). He encouraged the other members to attend other workshops, i.e. the upcoming June 2nd all day conference in Eatontown, NJ. Mr. Harris congratulated Mr. Franz on the success of Imagipalooza and "Think It, Make It, Share It." There was publicity in the newspaper, too. The used books have been moved to new bookcases and the alcove is very attractive. The baseball case was moved to the front foyer. The Harry Carson book signing will be on June 7th. Mr. Franz has sent publicity to the newspapers, posted it on the website and Facebook and signage is outside of the Library. May 24th is the deadline for pre-ordering.

Treasurer's Report: Mr. Mulé: The Library is fiscally sound. The audit from 2011 was distributed. Mr. Mulé and Mr. Harris suggested that a percentage be set aside yearly in a capital maintenance and replacement account to offset repairs to major items such as the roof, the boiler, the AC compressors etc. Ms. Wertheim said it would be very transparent and a very responsible forethought on the Library's part.

Director's Report: Mr. Franz:

- ✚ Approximately 18 new vouchers have come in and Woodcliff Lake has caught up with monies owed from previous vouchers. 170 families have joined thus far.
- ✚ The BCCLS contract with OverDrive does not permit non-residents to utilize the ebook service. Mr. Franz explained the policy of ebook sharing and contracts that come from Over Drive (pay cards?) He shared the *Think It, Make It, Share It* final report focusing on six months of creativity at the Library which began in the Fall of 2011.
- ✚ The county will give the BCCLS system \$125,000 to fund reciprocal borrowing and the net lenders; we usually get \$10,000 – \$14,000 as a net-lending library. The monies are calculated into our yearly budget. The Library will have a new software system for borrowing and lending, Polaris, and there will be training this summer. It will go live in

December. We will have to have printed receipts instead of the stamped cards. The machines are about \$400 each.

- ✚ The Library grand opening after the renovation was in 2006. The construction took about 2 ½ years. The beam signing was in 2003. Ms. Hanlon stated that we never lost Library service throughout the construction.
- ✚ New capital improvements are the projector and sound system for a total cost of \$2,000; they are being installed this week. The old system is failing. *The Friends* are graciously supporting this upgrade.
- ✚ MyHillsdaleLibrary.org is the new domain name for our Library website. Mr. Franz distributed the report on “rebranding and renewal”. He explained all of the features of the new website and domain, the concept of shared spaces, and email addresses for all Board members.
- ✚ There is a new, much larger bulletin board for non-profit use. Mr. Franz introduced the idea of a dedicated bulletin board for Hillsdale businesses. Ms. Braun asked if we would have a policy to restrict size and content. There will also be a *Friends* bulletin board.
- ✚ Mr. Franz proposed a modification to the meeting room policy. Ms. Hanlon asked if we have a schedule for public presentations and it is posted on our on-line calendar. Mr. Mulé suggested having a specific time frame for presentations by commercial entities.
- ✚ The router for the public network is being replaced this Wednesday.
- ✚ Ms. Hanlon asked if any Board members would like to carry the Library banner in the Memorial Day parade.

The Friends: Mr. Weir: The Summer Film Festival will begin the end of June with a lineup of 6 films. A film is shown every Monday evening at 7 PM with a preface by the Ramapo College professor Edward Shannon.

The next Library Board meeting will be on June 11, 2012. Mr. Mulé moved to adjourn the meeting, Ms. Wertheim seconded. The meeting officially adjourned at 9:00 PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary