

Hillsdale Free Public Library

Board of Trustees

September 9, 2013

In attendance were: Barbara Braun, Douglas Frank, Warren Harris, Robert Heyliger, Joanne Miano, Allen Saslowsky, Kathleen Scordato, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: Guy Mulé

Mr. Harris, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:31 PM. The Board reviewed the June minutes. Ms. Braun made a motion to accept the June minutes, Ms. Wertheim seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Mr. Harris: He welcomed all Board members back. Hillsdale Day was very enjoyable and the Library hosted an informational table. Mr. Franz is hosting some activities that will be very engaging for patrons, such as A-B-See and Where's Eyesyck.

Treasurer's Report: Mr. Franz on behalf of Mr. Mulé: The Library is fiscally sound.

Director's Report: Mr. Franz:

- There were a group of people in one of the small study rooms with keyboards being trained by a Hillsdale resident that owns a company called "Happy Piano". Mr. Franz explained that they could not use the facility for this purpose. The owner said that she was training employees. Mr. Franz explained that she could write a letter to appeal, but she chose not to do so. None of the employees were Hillsdale residents. The Library policy does allow tutoring for students and ESL. An educational component would be tutoring which differentiates it from a for profit business entity. Ms. Braun asked about the financial seminars. Those programs must have their application reviewed by the Board.
- Board members praised the banana-split eating contest. The Library has been getting a lot of good press in the local newspapers.
- Mr. Franz received feedback about the new mission statement. BCCLS loved the mission statement. Mr. Franz was asked if he would consider sharing the process at a future BCCLS meeting.
- The photo wall will continue to be on display on the website. 10-12 patrons submitted photographs. A Library from Arizona came across it and emailed Mr. Franz.
- NJ State is offering some incentive money to develop makerspaces in NJ. Our Library was asked to be a model for this.
- There will be a launch to make a sculpture from cereal boxes. 'Cereal Killer' or 'Against the Grain' are the possible titles.
- Two new printers were purchased and both have the HP ePrint feature. Mr. Franz will be calculating how much we profit from b/w and color printing. ePrint will only be

available in the main room. One printer also has a scanner with document feeder. These are two new features for our patrons this year.

- The Intrepid passes have been the most popular. The Guggenheim passes have had interest; a few patrons have used the Sculpture Gardens.
- Mr. Franz is obtaining quotes for gutter cleaning. The carpet near the photocopier is getting bumpy, so he is getting estimates from a company for a change out or repair.
- The children's summer reading programs went well. There are some outstanding certificates still needing to be picked up by parents. 400 children participated!
- Kathleen Sandt is taking over the Literacy Program and will be spearheading the work with the tutors beginning this month.
- The budget will be available next month.
- Ms. Braun asked about the book drop during bad weather and the book drop is locked during anticipated floods.
- Mr. Franz spoke about a suggestion made from one of our councilman. Passport acceptance facility; Old Bridge does it, so does Waldwick. He spoke about the details, especially the staffing hours. Staff would have to be trained in 28 training modules and pass an exam, plus take annual exam updates. He discussed parameters and financial considerations. There would need to be multiple staff trained to cover vacations, sickness and all staff would need training to be able to answer questions, in particular, on the phone. Mr. Franz will further research the pros and cons. Board members discussed this at length. If, in the current scenario it can't happen, where do you refer patrons? Our response needs to reflect a well thought out exploration and decision.
- Mr. Franz, Laura and Cindy are all notaries. It is a free service and is noted on the website.

The Friends: No *Friends* were present. A class in Tai Chai will be sponsored by *The Friends*. They supported the summer reading programs, purchased a podium, and purchased dollies to move chairs. The summer film festival was very well received. The Senior Cinema and the Foreign Film Series will begin later this month. Their ongoing support is always gratefully appreciated.

The next Library Board meeting will be on October 21, 2013. Mr. Frank moved to adjourn the meeting, Mr. Heyliger seconded. The meeting officially adjourned at 8:35PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary