

Hillsdale Free Public Library

Board of Trustees

September 21, 2015

In attendance were: Barbara Braun, Douglas Frank, Warren Harris, Robert Heyliger, Joanne Miano, Allen Saslowsky, Kathleen Scordato

Also present: David Franz, Director of the Library, Chris Looes, Council Liaison

Excused: Marie Hanlon, Barbara Wertheim

Ms. Braun, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:33 PM. The Board reviewed the June minutes. Mr. Harris made a motion to accept the June minutes, Mr. Heyliger seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Braun: Ms. Braun welcomed everyone back. She expressed her gratitude to Mr. Franz and the Library staff for their untiring efforts and patience while the elevator was awaiting repair. She thanked Mr. Franz and Barbara Wertheim for their volunteer work at Hillsdale Town Day. They manned a 'green screen' on which residents were posed in historic Hillsdale photos.

Al Atchinson passed away. He was a Library Board member for 28 years and a room will be dedicated to him on October 1st. Ms. Braun is seeking people to speak on his behalf. He donated \$40,000 to the Friends of the Library.

The Summer Reading Program was a resounding success. The Maker Camp ran for five weeks with an average of 12 participants each evening. Laura ran a well received Teen Reading Group. Cindy's programs had over 600 children in attendance in total over the course of the summer. Ms. Braun thanked Mr. Frank and the DPW for their efforts with the back of the parking lot and land and she suggested having a meeting to explore future usage.

Treasurer's Report: Mr. Frank: The Library is fiscally sound. The Library is awaiting further news of a \$25,000 donation coming in from the estate of Robert Hewitt.

Director's Report: Mr. Franz:

- Our boiler replacement would fit within the parameters of the NJ Direct Install Program. The lighting and HVA system also falls under this program. The Library will pay 30% of the total cost. We would benefit best from the PSE&G program. A lot of repairs were done over the summer, mostly replacement of lighting ballasts.
- Digital borrowing includes many facets. Zinio has been very well received. Hoopla has not been as widely adopted. It was reported that 'Overdrive' is a bit complicated to use.
- We need a new service contract for the elevator. Mr. Franz received two bids; details were provided to Board members. Insurance requirements included in the proposal by ThyssenKrupp need to be examined and revised to be acceptable.

- The Library's auditor proposed an increase of \$500 to perform the audit for the next three years. Mr. Frank suggested including a request for proposal with the Borough's advertised request for proposals for 2016.
- Mr. Frank asked about the museum passes. Usage was 1-2 times a week during the summer.
- Woodcliff Lake memberships have increased; projected \$4,500 over budgeted. Their borough reimbursement is coming in.
- Mr. Franz shared the Resolution for the Reading Room naming on Oct. 1st at 7 PM. Ms. Braun made a motion to have the Hillsdale Library Reading Room be designated as the Atchison Family Reading Room in memory of Allan Atchison. Mr. Saslowsky officially approved, seconded by Mr. Frank. Unanimous vote of approval.
- Mr. Heyliger suggested putting items from his lengthy tenure in the glass cases. He also suggested inviting a reporter from the Community Life.
- It is estimated that the staff carried over 12 tons of books up and down the stairs during the elevator hiatus.
- We received \$200 from the Paskack Junior Woman's Group. The funding will be used to construct a marble run wall.
- Mr. Michael Marhchetti of ManufactureNJ provides programming to encourage students and parents to become interested in manufacturing careers. He asked Mr. Franz to participate at the Oct. 3rd Boy Scout Jamboree. Mr. Franz will be taking items to cross-promote this organization and NJ Maker's Day.
- Upcoming programs: Yoga will return.
 - Developing a series of programs on email, beginning Oct. 7th during the day.
 - Anna Locke: free seminar on stress relief at the beginning of the school year.
- We passed the recent fire inspection.

Library By-Laws: The board postponed further discussion on them until a future meeting.

The Friends: No one was present.

New Business: No new business.

The next Library Board meeting will be on October 19, 2015. Mr. Frank moved to adjourn the meeting, Mr. Harris seconded. The meeting officially adjourned at 8:30 PM.

Respectfully submitted,
Deirdre Danaher
 Recording Secretary