

Hillsdale Free Public Library

Board of Trustees

February 13, 2017

In attendance were: Barbara Braun, Warren Harris, Robert Heyliger, Zoltan Horvath, Joanne Miano, Alan Saslowsky, Kathleen Scordato, Barbara Wertheim

Also present: David Franz, Director of the Library, Abby Lundy, Liaison to the Council

Excused: Mayor Douglas Frank, Marie Hanlon

Mr. Horvath, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:32 PM. The Board reviewed the January minutes. Ms. Wertheim made a motion to accept the January minutes, Mr. Harris seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report:

Mr. Horvath deferred comments. He will work with Ms. Braun on the Director's evaluation.

Treasurer's Report: Mr. Franz presented the bills for comment and questions. There were none. Ms. Miano arrived late. Mr. Franz discussed the monthly fees being charged for check images from TD Bank. The fee is \$2.50. Both Boiling Springs and Oritani are offering this service free of charge, but the potential cost of printing voucher checks for a new account eclipses the savings on the current fee. Mr. Franz requested that the Board consider closing the old reserve TD Checking account, which was realizing no interest. A request was made to move half of the balance to the NJ Cash Management Account and half into the regular operating account. The operating account on occasion is reduced to a low balance depending upon receipt of Borough cash support. A motion was made by Ms. Miano to close the reserve TD account and split it among the NJ Cash Management account and the operating account, second: Mr. Heyliger. Unanimous approval

Mr. Franz thanked Mr. Heyliger and Mr. Horvath for attending the meeting with the Borough Finance Committee. The meeting was cordial. There may be a balance left in the appropriated funds allocated to the library from 2016. Mr. Franz requested that the 2017 Borough request be reduced by the amount of the receivable. The Board concurred with that.

Director's Report:

- Mr. Franz obtained an additional quote from Reiner with regard to the boiler replacement. This was forwarded to the Borough Administrator.
- Mr. Franz alerted the Board to a leak caused by ice damming at the juncture of the shallow sloped roof and elevator tower. This had happened one before.
- Mr. Franz had distributed the results of the Library Survey. Approximately 600 responses were recorded. The library should improve its publicity of digital resources. This was one area that many respondents were not aware of.

- Mr. Franz explained his work on the BCCLS Billing Task Force. A spreadsheet was distributed showing the disparity among library bills in terms of their per capita and % of operating budget. A discussion ensued as part of trustee education.

New Business:

- Mr. Horvath requested that a large screen television be considered to replace the existing projection system. The prices on 70" + screens have dropped dramatically and will provide a much better experience. A smaller screen could be installed in the lower hallway to highlight the many services the library offers including the trove of historical photographs and objects in its collection. Mr. Franz will make a request to the Friends for a potential full or partial gift.

The next Library Board meeting will be on March 13, 2017. Mr. Braun moved to adjourn the meeting, seconded by Ms. Wertheim. The meeting officially adjourned at 8:47 PM.

Respectfully submitted,
David Franz
Director