

## Hillsdale Free Public Library

**Board of Trustees**

**January 9, 2017**

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*In attendance were: Barbara Braun, Warren Harris, Robert Heyliger, Zoltan Horvath, Joanne Miano, Alan Saslowsky, Kathleen Scordato, Barbara Wertheim*

*Also present: David Franz, Director of the Library, Abby Lundy, Liaison to the Council*

*Excused: Mayor Douglas Frank, Marie Hanlon*

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Ms. Braun, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:30 PM. The Board reviewed the December minutes. Mr. Horvath made a motion to accept the December minutes, Mr. Harris seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Braun requested the report from the nominations committee. For the slate of offices for 2017, the following nominees are:

President: Mr. Zoltan Horvath

Vice-President: Mr. Robert Heyliger

Treasurer: Ms. Joanne Miano

Secretary: Ms. Barbara Wertheim

With that slate of officers proposed, there was a motion to approve this slate of officers. Ms. Scordato made a motion to approve this slate of officers for 2017, Mr. Saslowsky seconded. Unanimous vote of approval.

Ms. Braun thanked the Board of Trustees for the submission of their reviews for the director. She stated that the priority for 2017 is the development of a new Five Year Strategic Plan.

Treasurer's Report: Ms. Miano: The Library is fiscally sound. 2016 was a successful year. Ms. Miano stated that we spent less money on utilities and our WL memberships were above projections. Mr. Franz has scheduled a meeting with the auditor. We currently have our account with TD Bank accruing 0% interest. The NJ Cash Management Account (which is insured) is generating 0.03%. Mr. Franz is consulting with some other local banks as to their current rates. Our best investments would be rolling CD's. Mr. Franz is coordinating the meeting with the Borough Finance Committee.

Director's Report: Mr. Franz:

- Mr. Franz distributed the America Red Cross CPR certification to those Board Trustees who participated in this training. The certification is good for two years.
- Mr. Franz will share both the 2015 and 2016 Annual Reports shortly.
- Circulation is down slightly overall. It has increased in Teen and Adults; it has decreased slightly in Children's (Children's circulation seems to be downward trend across a number of BCCLS Libraries).
- The Hillsdale Library Survey is underway. The response rate thus far shows an increase of 75-100 surveys from the previous solicitation. The survey is being advertised on the

outside Library sign, the town electronic board, our Facebook page, Community Life ran it and the Library home page has a link.

75% of the respondents are women, 75% are avid readers and the majority do not have children. Overall, the comments thus far have been effusively positive. Ms. Lundy asked about people's awareness about some of the other services and Mr. Franz said that there is some lack of awareness about the streaming services and digital magazines. We have 950 'likes' on Facebook.

- He distributed the contact sheet for all Trustees; Trustees provided corrections.
- There was a disruptive patron in the Library today. The Hillsdale police were called and the person was escorted out of the Library. This is this individual's second removal. Our Library policy states that a patron cannot disturb any other patron's enjoyment of the Library. Mr. Franz will be following up with the Police Department tomorrow. Trustees suggested that Mr. Franz obtain guidance from the Borough attorney.
- Lime Energy of PSE & G will be proceeding to change out the light fixtures to improve our electrical energy. We will have LEDs with the same grid with natural lighting. For this change over, the Library will be paying \$8,142.13. and PSE & G will pay 18,998.30. Our payments will be made over three years, interest-free, \$226.17 monthly. It does not include the two missing fixtures over the computer island. Mr. Horvath suggested prismatic lights to reduce glare. A motion was made by Mr. Horvath to approve this contract, Ms. Braun seconded. Unanimous vote of approval.
- There will be a Yoga class beginning tomorrow night with a cost of \$10. per class. The Instructor has a certificate of insurance.

#### New Business:

- Mr. Horvath asked again about the 'blue acres property' behind the Library. Mr. Franz has spoken with the Kids Earth Club and suggested that they start their seedlings in the Library in February for transplanting in April. Several groups over the year have commented that something could be done with that lot.
- Mayor Frank had a vote from the American Legion and they will be donating \$2,000 to the Library. They wish to see books purchased to focus on American military history and biography. The books will span different readability levels and Mr. Franz will make bookplates for these books acknowledging the American Legion's very generous donation.
- Mr. Braun suggested that the American Legion, as a group, should be surveyed. Ms. Scordato suggested that this donation be publicized on our Facebook page.
- Ms. Scordato publicly thanked Ms. Braun for her excellent service as President. All Trustees agreed.

*The Friends:* No one was present. The recent Barnes & Noble book fair event, including on-line sales, amounted to \$1,500, which netted the Library \$300. Mr. Gary Weir is continuing the Foreign Film Series. *The Friends* solicitation letter will be mailed out in February or March.

The next Library Board meeting will be on February 13, 2017. Mr. Harris moved to adjourn the meeting, seconded by Ms. Braun. The meeting officially adjourned at 8:37 PM.

Respectfully submitted,  
*Deirdre Danaher*  
Recording Secretary