

Hillsdale Free Public Library

Board of Trustees

June 12, 2017

In attendance were: Barbara Braun, Marie Hanlon, Warren Harris, Robert Heyliger, Zoltan Horvath, Alan Saslowsky, Kathleen Scordato, Barbara Wertheim

Also present: David Franz, Director of the Library, Abby Lundy, Liaison to the Council

Excused: Mayor Douglas Frank, Joanne Miano

Mr. Heyliger, Vice-President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:32 PM. The Board reviewed the May minutes. Ms. Braun made a motion to accept the May minutes, Mr. Harris seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: The President arrived later to the meeting.

Treasurer's Report: The Treasurer was excused. Mr. Franz stated that the Library is fiscally sound.

Director's Report: Mr. Franz:

- ❖ The large flat screen TV for the meeting room will be installed shortly.
- ❖ Staff members who went to the NYC Book Expo were very impressed with the various authors that they heard.
- ❖ TJ Pest Control came today and found evidence of rodents; they recommended an expert to plug up any holes. Mr. Franz contacted Dan O'Rourke at DPW and he will examine the holes tomorrow.
- ❖ Mr. Franz obtained another quote from a vendor for the boiler. The Reiner Group, Inc. submitted the lowest bid thus far and Mr. Franz forwarded that to the Borough Hall. The approximate cost is \$42,000.
- ❖ Mr. Franz obtained additional carpeting quotes: Hannon which is under a NJ State contract and Commercial Interiors. Commercial would move the tables/chairs. Mr. Franz will be in further discussions with both companies for additional itemizations. This installation currently does not include the non-fiction section of the library.
- ❖ The chimney may need repair when the boiler is installed. Board members discussed capital fund expenditures and what to prioritize vis a vis the boiler, carpeting and chimney.
- ❖ The State minimum wage increased incrementally over the past two years. Mr. Franz would like to increase the hourly wage for a current page and ensure that the job posting for a new page reflects the \$8.44 hourly rate. He is requesting permission to raise the current page's hourly wage. A motion was made by Ms. Braun to raise it, Mr. Horvath seconded. Unanimous vote of approval.
- ❖ Mr. Franz will be working on the 5 Year Strategic Plan during the summer.
- ❖ There will be no Maker Camp. However, the Summer Reading Program, generously funded by *The Friends*, will be taking place.

- ❖ A new initiative to encourage new parents to read to their children was introduced. Library bags have been ordered. Any newborn born in 2016-2017 will be eligible. Parents will be encouraged to commit to the reading initiative “1,000 Books Before Kindergarten.” A child’s name will be embroidered on the bag using our Library sewing machine. A sample bag was shared.
- ❖ Mr. Franz does not foresee any critical issues during the summer so he projects the next Trustees meeting to be held on September 11, 2017.
- ❖ Ms. Hanlon asked about the cushions for the Senior citizens; Mr. Franz is ordering them.
- ❖ Mr. Horvath asked about showing 4K (very high def) movies. There aren’t many movies at this digital level, but the flat screen is a 4K TV.

The Friends: Ms. Hanlon represented *The Friends*.

New Business: No new business.

The next Library Board meeting will be on September 11, 2017. Ms. Braun moved to adjourn the meeting, seconded by Ms. Hanlon. The meeting officially adjourned at 8:18PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary