

# Hillsdale Free Public Library

**Board of Trustees**

**September 17, 2018**

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*In attendance were: Barbara Braun, Marie Hanlon, Warren Harris, Robert Heyliger, Al Metz, Joanne Miano, Allen Saslowsky, Kathleen Scordato, Barbara Wertheim*

*Also present: David Franz, Director of the Library, Abby Lundy, Council Liaison*

*Excused: none*

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Barbara Braun, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:35 PM. The Board reviewed the July minutes. A motion was made by Kathleen Scordato to approve the minutes, seconded by Barbara Wertheim. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Braun remarked upon a successful Hillsdale Day, thanking all for their participation.

Treasurer's Report: Ms. Miano: The Library is fiscally sound.

Director's Report: Mr. Franz: The actuator valve in the attic has to be replaced and he is seeking approval for this expenditure. He received two quotes for this expenditure; Reiner Co. submitted the lower bid of \$2,200. A motion was made to approve this replacement cost by Kathleen Scordato, seconded by Robert Heyliger. Unanimous vote of approval.

A motion was made at 7:45 PM to go into closed session for the purposes of discussing contract negotiation. Ms. Miano so moved, Ms. Wertheim seconded. The Trustees went into closed session.

A motion was made by Ms. Wertheim and seconded by Ms. Scordato to move back into open session. At 9:17 PM, the Board went into open session.

A motion was proposed to develop a plan and delineate steps, a time line and a budget to form a Foundation in support of the Library. Ms. Wertheim so moved, Mr. Saslowsky seconded. Unanimous vote of approval. The Board of Trustees will discuss progress towards that end at the next meeting.

A second proposal was made to allow Mr. Metz, Mr. Heyliger and Mr. Harris to form a team to speak with a prospective donor about his vision for a donation. Ms. Scordato made a motion to approve, Mr. Heyliger seconded. Unanimous vote of approval.

Mr. Franz will be calling the donor to discuss with him the results of tonight's meeting. The Board of Trustees are also requesting a face to face meeting and will coordinate with the donor's travel/time schedule. We want to accept this donation in the best possible way that is best for our community.

Ms. Braun made a motion to appropriate an amount of money for the incorporation fee of said foundation; The Hillsdale Library Foundation was one such suggestion, seconded by Mr. Heyliger. Unanimous vote of approval.

*The Friends*: No one was present this evening. However, Mr. Harris said that Mr. Weir, President of *The Friends*, needs to be kept abreast on an ongoing basis.

New Business: No new business.

The next Library Board meeting will be on October 15, 2018. Mr. Heyliger moved to adjourn the meeting, seconded by Ms. Wertheim. The meeting officially adjourned at 9:29 PM.

Respectfully submitted,  
*Deirdre Danaher*  
Recording Secretary