

Hillsdale Free Public Library

Board of Trustees

February 10, 2020

In attendance were: Elizabeth DiLorenzo, Warren Harris, Al Metz, Joanne Miano, John Ruocco, Mayor, Carol Schepker, Kathleen Scordato, Barbara Wertheim

Also present: David Franz, Director of the Library, Abby Lundy, Liaison to Council

Excused: Mary DeChiara, Marie Hanlon

Mr. Harris called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:35 PM. A motion to approve the January minutes was made by Ms. Schepker, seconded by Ms. DeLorenzo. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Mr. Harris recommended making a motion to go into closed session to discuss salaries, Mr. Metz made the motion, seconded by Ms. Wertheim. The board went into closed session. Later, during the course of the meeting, Mr. Harris moved to go back into open session, unanimous agreement.

Director's Report: Mr. Franz:

- Mr. Franz purchased a fireproof lockbox for important papers.
- The Library received a \$1,000 donation from the American Legion towards their ongoing commitment to enhancing the Library's history collection. Publicity about this was noted with a photo and write up in Pascack Press.
- Attendance at various Library events:
 - African – Art: 8 adults (widely advertised)
 - African – Art mask making: 24 children
 - Jiggly Wiggly – song/motion program for young children, well attended
 - Chocolate making: 22 teens
 - Chair Yoga: 10-12 adults every Monday morning
- He attached a recent menu of programming. There will be art lectures in March/April.
- Udemy, an app based online learning platform, is similar to Lynda.com. It would allow for unlimited simultaneous logins; Mr. Franz's report delineated the pricing models and database titles for consideration. He recommends a 3-year commitment which would provide enhanced benefits and best pricing. He wasn't sure how many would take advantage of them. Gale was bundling Udemy with other databases. Mr. Metz stated that \$2,500 spent on such a discrete set of courses might not have broad appeal. Mr. Harris suggested Udemy could be introduced on a trial basis. There was a discussion about the databases offered for free if the library locked into a 2-year contract. Mr. Harris suggested getting access to the free trial. Trustees can use a link to log in and review it. Mr. Franz will share the link.
- Some patrons still request museum passes.

- Kanopy is a pay per click service found in some neighboring libraries (Westwood, Park Ridge, among others). It provides access to foreign films, documentaries, the Great Courses, and other video content. Downloads per person would be limited by month, the overall yearly cost would be \$1,000 - \$3,000. He would like to offer this as some patrons are asking for it. He will see if The Foundation could cover this cost.
- Kids for Earth Gardening Club will be planting 'native plants' in the Spring (5/30) with a follow up free lecture in the fall.
- The Keurig machine is being replaced this week.
- The Gifts and Donations policy discussion was deferred.
- Patty Hughes is relaunching the Welcome Packet for new Hillsdale residents; the Library provided her with 200 copies of a brochure about the services that the Library has to offer.
- A patron would like to donate a brick to the outside donors' wall; Mr. Franz explained the logistics involved.

The Foundation: Mr. Harris and Mr. Franz: The Foundation received a \$1,000 donation from the Charles and Marilyn Clark Charitable Fund based on a very professional engagement with staffer Debbie Lease. Both Debbie and the Clark Charitable Fund were gratefully acknowledged.

Treasurer's Report: Mr. Metz: The Library is fiscally sound. Currently, we are at 98% of budget. Expenses are lower for the month than budgeted.

New Business: Mr. Metz spoke about the new Hillsdale Rock'n Roots restaurant with a well-known chef who would like to speak at the Library with a possible tasting. This would need lead time for advertising, a Wednesday or Friday evening preferably. Other chefs could be encouraged to participate in future talks. Ms. Lundy suggested having a broader tasting celebration on the patio with more restaurants later in the year. They will discuss this with The Foundation.

Scaled drawings of the Library's interior space were shared and discussed. The document showed the various collections, their linear feet of shelving and their square footage allocation. The starting document could help in future space planning. Mr. Franz will contact a state contract library furniture company that does space planning for a free estimate.

The Friends: No one was present.

The next Library Board meeting will be on March 9, 2020. Ms. Wertheim moved to adjourn the meeting, seconded by Ms. Schepker. The meeting officially adjourned at 8:54 PM.

Respectfully submitted,
Deirdre Danaher
 Recording Secretary