

# Hillsdale Free Public Library

Board of Trustees

August 8, 2022

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*In attendance were: Judy Atchison, William Berde, Mary DeChiara, Elizabeth DiLorenzo, Warren Harris, Amanda Miller, Carol Schepker, Barbara Wertheim*  
*Also present: David Franz, Director of the Library, Janetta Trochimiuk, Councilwoman*  
*Excused: Al Metz*

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Ms. Schepker called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:33 PM. A motion to approve the June 13, 2022 minutes was made by Ms. DiLorenzo, seconded by Mr. Harris. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Schepker:

- We continue to thank Mr. Franz and the staff for enabling the Hillsdale Library to have the wonderful reputation for circulation and service to the public. We need to continue hiring quality staff; she stressed the need to find more revenue sources to support this.
- Mr. Franz stated that the Library will reimburse the Borough for \$34,000 for the parking lot repaving.
- There was a leak in the ceiling, a shingle had blown off. A repair had been made.
- Mr. Berde asked for further clarification on funding of capital projects and day-to-day operations. Mr. Franz said that the critical needs are for daily operations and for salaries that are commensurate with neighboring libraries. A lengthy discussion regarding budget and revenue sources ensued.

Strategic Plan: The Board used this evening to discuss an updated strategic plan. Mr. Franz stated that the next plan could include actual metrics and key performance indicators to strive toward. Ms. Miller asked about surveying the public in various ways. Who are our *core* patrons? Mr. Franz would like the Trustees to work in sub-groups to further develop this plan. Trustees volunteered.

Financial topics: Bill Berde, Barbara Wertheim, Amanda Miller

Awareness and Public Relations: Mary DeChiara, Liz DiLorenzo, Warren Harris

The Friends/The Foundation updates: The Foundation discussed that a portion of the funding could be used to reinstate the Museum Pass Program. Board members concurred that would be a good program to bring back.

The next regularly scheduled Library Board meeting will be on September 12, 2022. A motion to adjourn the meeting was made by Mr. Harris, seconded by Ms. DiLorenzo. Unanimous vote of approval. The meeting officially adjourned at 9:01 PM.

Respectfully submitted,  
*Deirdre Danaher*  
Recording Secretary