

Hillsdale Free Public Library

Board of Trustees

December 12, 2022

In attendance were: Judy Atchison, William Berde, Mary DeChiara, Elizabeth DiLorenzo, Warren Harris, Al Metz, Amanda Miller, Carol Schepker, Janetta Trochimiuk, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused:

Ms. Schepker called to order an in-person meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:35 PM. A motion to approve the November 14, 2022 minutes was made by Ms. Miller, seconded by Ms. Atchison. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Schepker: She thanked all trustees for helping to make the Foundation fundraiser a huge success. Mr. Metz did a tremendous amount of work soliciting donations. Gary's Wines donated the cheese and meats and he was a pleasure to work with. Proceeds will be reported by the Foundation.

Nominating Committee: Ms. DiLorenzo, Mr. Harris and Ms. Miller volunteered to draw up a proposed slate of officers for 2023 prior to the next meeting.

Treasurer's Report: Ms. Wertheim: Budget vs. actuals. Book sales and donations are doing well. Woodcliff Lake memberships have greatly increased. They are back to previous levels. WL residents are reimbursed \$175 (\$200 for Seniors). "Accessories" income is derived from miscellaneous items purchased by the public, such as t-shirts, buttons and 3D printer supplies. Lost item reimbursements have also increased.

A motion was made to approve the bill list by Ms. DiLorenzo, seconded by Ms. DeChiara. Unanimous vote of approval.

Director's Report:

- Mr. Franz profusely thanked the Trustees for all of their support for the Foundation's fundraiser. He thanked, in particular, Ms. Atchison, Ms. Schepker, and Mr. Metz for their hard work soliciting donations.
- Mr. Franz submitted capital requests and the operating budget to the Borough; the hearing will be in January.
- The Museum Pass Program will be integrated into online software and will be on the website by the end of the week.
- The Strategic Plan will be further developed next month.

- Mr. Franz plans to reconfigure the main floor space, purchase new chairs and new portable tables.
- Ms. Schepker served on the Executive Board of BCCLS this year.
- Our circulation numbers remain very high, ranking 23 out of 77 BCCLS libraries and higher in comparison to neighboring libraries.

Mr. Franz shared the proposed 2023 meeting dates*. A motion was made by Ms. DiLorenzo to approve those dates, seconded by Ms. Wertheim. Unanimous vote of approval.

By-laws: The By-laws were reviewed by the Borough attorney and discussed this evening. Mr. Metz noted some of the attorney's statute recommendations and other verbiage edits. To be further discussed and approved at the January 2023 meeting.

The Friends/The Foundation updates: Mr. Weir will be stepping down as President of *The Friends* and they are seeking a new President. *The Friends* most recent solicitation letter generated in excess of \$10,000 in donations. We also are seeking additional Foundation Board members due to some terms ending.

The next regularly scheduled Library Board meeting will be on January 9, 2023. A motion to adjourn the meeting was made by Mr. Metz, seconded by Ms. DeChiara. Unanimous vote of approval. The meeting officially adjourned at 8:25 PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary

*2023 Meeting dates:

January 9, February 13, March 13, April 10, May 8, June 12, July 10 (optional), August 14 (optional), September 11, October 16, November 13, December 11.