

Hillsdale Free Public Library

Board of Trustees

February 13, 2023

In attendance were: Judy Atchison, William Berde, Mary DeChiara, Elizabeth DiLorenzo, Warren Harris, Amanda Miller, Carol Schepker, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: Al Metz, Janetta Trochimiuk

Ms. Schepker called to order a virtual and in-person meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the library's website and bulletin board, in accordance with the Open Public Meeting's Law and as appended below.

The meeting was called to order at 7:32 PM. A motion to approve the January 9, 2023 minutes was made by Ms. Wertheim, seconded by Ms. DeChiara. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Schepker: There are many programming plans for the library for this year. We await the budget approval from the Borough. Congratulations to the new slate of officers for 2023.

Treasurer's Report: Ms. Wertheim: Budget vs. actuals. Revenue increases were noted in book sales and fines. Ms. Wertheim said that the nighttime lights seem quite bright. Mr. Franz stated that they are night lights, needed for emergency services. The lights are all LED, the kW usage, with these lights, has dropped. Ms. Schepker asked if we could accommodate solar. Mr. Franz said that the only viable place would be the parking lot; solar panel shingles are extremely costly. The strength of the roof would have to be evaluated. Mr. Franz will explore what could be done when the roof gets replaced.

A motion was made by Ms. Wertheim to accept the bill list, seconded by Ms. DiLorenzo. Unanimous vote of approval.

Director's Report: Mr. Franz:

- ✓ The sub-committee met with the Borough Finance Committee. They presented the library's financial needs and the need for a new roof. The library is operating within the 1/3 mil. The new Hillsdale Borough Administrator, Mr. Michael Ghassali, is also the Mayor of Montvale.
- ✓ Circulation has increased slightly. Programming is doing well; Jiggly Wiggly had 76 children so that program is now running monthly.

- ✓ 100 new Mity Lite chairs have arrived with two storage dollies. They are very comfortable.
- ✓ Personnel: Mr. Adam Keeble submitted his resignation effective 1-28-23. Ms. Michele Kilmurray will assume the position of Adult Program Coordinator as of 2-1-23.
- ✓ Ms. Lori Corless will be taking on new financial responsibilities. A motion was made by Mr. Harris to make an adjustment to her salary within the existing approved budget, seconded by Ms. Miller. Unanimous vote of approval.
- ✓ Marketing: The sub-committee discussed how to better promote the library via social media, direct mail, targeting particular sub-groups. New registrations are increasing.
- ✓ A Transformation Plan was presented based on the library's current materials' usage, space allocation and circulation trends. The library's interior was last modified beginning in March of 2003. The Library Link NJ Grant (Transformation grant) is for libraries to make critical changes to their infrastructure. Mr. Franz will be applying for this by March. The toilets need to be replaced.

The Friends/The Foundation: Mr. Franz has not yet found a new president for *The Friends*. Planned estate giving will be promoted by The Foundation.

New business: No report given.

The next regularly scheduled Library Board meeting will be on March 13, 2023. A motion to adjourn the meeting was made by Ms. Wertheim, seconded by Mr. Harris. Unanimous vote of approval. The meeting officially adjourned at 8:28 PM.

Respectfully submitted,
Deirdre Danaher
 Recording Secretary

Topic: Board of Trustees Hillsdale Free Public Library
 Time: Feb 13, 2023 07:30 PM Eastern Time (US and Canada)

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