

Hillsdale Free Public Library

Board of Trustees

June 12, 2023

In attendance were: Judy Atchison, Elizabeth DiLorenzo, Warren Harris, Al Metz, Amanda Miller, Carol Schepker, Janetta Trochimiuk, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: William Berde, Mary DeChiara

Ms. Schepker called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law and as appended below.

The meeting was called to order at 7:31 PM. A motion to approve the May 1, 2023 minutes was made by Ms. Miller, seconded by Ms. Wertheim. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Carol Schepker: All Trustees should be involved with the September 21st fundraiser. The Library's Strategic Plan needs to be further developed. We are very grateful to Mr. Franz and staff, the Trustees and all for making our Library such a wonderful, inviting institution.

Treasurer's Report: Ms. Wertheim: The Library is fiscally sound. Book sales, donations, fines, and WL memberships are all on an upward trend. The Library has hosted a lot of recent programming.

A motion was made by Mr. Harris to accept the operating bill list, seconded by Ms. DiLorenzo. Unanimous vote of approval.

Director's Report: Mr. Franz:

- Ms. Miller asked about accounting for Woodcliff Lake members in our circulation numbers and they are included.
- Mr. Franz stated that the overall May 2023 circulation shows a steady growth in digital collections.
- One toilet broke; Mr. Franz would like to replace all three public toilets as they frequently need repairs.

A motion was made by Mr. Harris to appropriate funding to replace all three public toilets, seconded by Ms. Wertheim. Unanimous vote of approval.

- Dylan Franz has been assisting in the Library and he cleaned the mechanical room. He will prepare a proposal for light and sound to enhance performances on the main floor.

- Mr. Franz placed an order for task chairs and portable tables. The two large globe lights were delivered and will be installed shortly in the main floor ceiling.
- The Library's funding remains at 1/3 mil.
- The Summer Reading Program will take place.
- Lucrezia Rack, part-time Library assistant, will work evenings and Saturdays.
- Mr. Franz suggested that we not hold July and August meetings.
- Ms. Trochimiuk asked for clarification about the YTD circulation chart for all BCCLS libraries.

The Friends/The Foundation: The Foundation will meet in July with the new members. *The Friends* will meet the end of August; Mr. Franz will reach out to *The Friends*' President to coordinate their assistance with the fundraiser.

New business: The Fall Fundraiser needs volunteer efforts from everyone. It is critical to tap into local liquor vendors and local eateries. Mr. Metz said the following week is the Hillsdale Hawk's event and the Hillsdale 125th anniversary event will be the end of November. Mr. Metz said the timing is too tight to apply for a gambling license. There should be three representatives from each of the Library branches on a planning committee. Planning committee members will include Mr. Metz, Ms. Schepker, Ms. Wertheim, and Mr. Harris representing the Trustees. Ms. Atchison will represent *The Friends*. Restaurants need to be contacted very soon. Restaurant gift certificates were very popular. Ticket prices will be around \$25, like last year.

The next regularly scheduled Library Board meeting will be on Sept. 11, 2023. A motion to adjourn the meeting was made by Mr. Harris, seconded by Ms. Atchison. Unanimous vote of approval. The meeting officially adjourned at 8:50 PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary