

## Hillsdale Free Public Library

Board of Trustees

March 13, 2023

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In attendance were: Judy Atchison, Mary DeChiara, Elizabeth DiLorenzo, Warren Harris, Al Metz, Amanda Miller, Carol Schepker, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: William Berde, Janetta Trochimiuk

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Ms. Schepker called to order an in-person meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law and as appended below.

The meeting was called to order at 7:36 PM. A motion to approve the February 13, 2023 minutes was made by Ms. DiLorenzo, seconded by Ms. Wertheim. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Schepker: The new design and furniture arrangement in the Library is very functional. *The Friends* have made a donation to the Library. She deferred the rest of her comment to the general meeting.

Treasurer's Report: Ms. Wertheim: The Library is fiscally sound. Book sales and fines, paid memberships, the photocopier among several other areas all have increased revenues. Mr. Franz will be disaggregating further expenses and revenues in future reports, i.e. the poster maker – cost of supplies and revenue generated. No updates on the roof repair request.

A motion was made by Ms. Miller to accept the bill list, seconded by Mr. Metz. Unanimous vote of approval.

Director's Report: Mr. Franz:

- ❖ The electrician will be installing electric lines for the new computer area. There will be new portable tables. Programming numbers have been good; the 125 Years History of Hillsdale by Sean Smith was packed. The Hillsdale Democratic Club asked to meet here.
- ❖ The Exhibition Policy for displaying artwork in the meeting room needs some minor revisions. The policy was last updated in 2015. Mr. Harris, Mr. Metz, and Ms. Schepker agreed to review it.
- ❖ The Borough transmitted the first quarter check.
- ❖ Kathy Abney has been in touch with Mr. Franz regarding a donation of a sugar maple in memory of her son Zachary. Zach previously worked at the library. A substantial monetary donation would also be applied toward two new faux-alabaster ceiling fixtures that would replace the lights that were removed due to damage several years ago. Supplementary funds may be required.

The Friends/The Foundation: *The Friends* are funding a number of items including new computers and a new projection screen on the main floor. Steven McKenna is the new

President of *The Friends*. He and his family are very involved in Hillsdale. *The Friends* approved the purchase of a ‘smart scanner’ which can scan large books and newspapers including folds; it will speed up the overall scanning process. They also contributed to the Staff Appreciation Night which will occur the end of this month.

New business: Mr. Franz asked if the date of the May meeting could be changed. Mr. Metz moved to move the regular May meeting to the first Monday in May, seconded by Ms. Atchison. Unanimous vote of approval.

The next regularly scheduled Library Board meeting will be on April 10, 2023. A motion to adjourn the meeting was made by Ms. DiLorenzo, seconded by Mr. Harris. Unanimous vote of approval. The meeting officially adjourned at 8:23 PM.

Respectfully submitted,  
*Deirdre Danaher*  
Recording Secretary