

Hillsdale Free Public Library

Board of Trustees

March 17, 2025

In attendance were: William Berde, Elizabeth DiLorenzo, Warren Harris, Elizabeth Leonard, Amanda Miller, Kelly Pacor, Barbara Wertheim

Also present: David Franz, Director of the Library

Excused: Carol Schepker, Jonna Davis (Mayor's Alternate), Janetta Trochimiuk (Liaison to the Council)

Ms. Miller called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:34 PM. A motion to approve the February 24, 2025 minutes was made by Ms. DiLorenzo, seconded by Ms. Wertheim. With Mr. Harris abstaining, the rest was a unanimous vote of approval.

Public invited to speak: No one was in attendance.

President's Report: Ms. Miller: Pascack Press, 3-17-25 issue, has two cover stories about the library, one of which highlights The Reading Warriors Book Club, a book club for youth. The library is receiving excellent press coverage, even in the real estate section! She said that at any time she has visited the library, it is always busy!

Staff Spotlight: Ms. Debbie Lease, Supervising Library Assistant. She will be retiring on March 31st after almost 24 years of working at the Hillsdale Library. A *Debbie Appreciation Day* will be held on March 25th. Mr. Franz presented her with a Certificate of Appreciation and he spoke highly of her innumerable contributions to the library. She was the first staff member to deliver books to the home bound. Prior to Hillsdale, Debbie held library positions at several other libraries.

Treasurer's Report: Mr. Berde: All checks are to the usual vendors and programs. NJ State Aid is used for operating expenses over a two-year period. \$900 was received in donations.

Mr. Harris made a motion to accept the operating bill list as presented, seconded by Ms. Pacor. Unanimous vote of approval.

Director's Report: Mr. Franz:

- The NJ State Aid Report was completed and submitted.
- He is still working on the library's annual report.
- Anne Kasenchak, will begin her position at the end of March. She has had a number of years in the publishing business.
- The Makers Day will be this Saturday from 10 - 4; there will be 22 exhibits.
- The Monmouth Telecom telephone installation took an hour and went very smoothly.

Resolution No. 2025-2 Bergen Fiber Services Agreement to secure high-speed fiber optic internet services: It will cost \$75. a month for 1G of backup services, with a three-year commitment, and a monthly savings of \$75. Mr. Berde made a motion to adopt this services agreement with a switch to this new provider, seconded by Ms. Wertheim. A roll call vote was taken with a unanimous vote of approval.

Policies:

Rules of Conduct Policies: The sub-committee met and made some revisions. Verbiage in particular sections was discussed. It will be sent to the library attorney for a final review.

- Ms. Miller attended a Zoom meeting from BCCLS about policies. Some libraries have a standing policies committee with all policies reviewed yearly.
- Finalized policies are posted on our library's website and posted on the bulletin board by the first floor entrance.
- The library newsletter should also list policies that have been updated.

The Friends/The Foundation: Mr. Harris and Ms. Schepker attended the Foundation's meeting last week. The Foundation is actively pursuing hosting a small fundraiser in the fall.

New Business: No new business.

The next regularly scheduled Library Board meeting will be on April 21, 2025. A motion to adjourn the meeting was made by Mr. Harris, seconded by Ms. Wertheim. Unanimous vote of approval. The meeting officially adjourned at 8:23 PM.

Respectfully submitted,
Deirdre Danaher
Recording Secretary