

## Hillsdale Free Public Library

Board of Trustees

September 15, 2025

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*In attendance were: William Berde, Elizabeth DiLorenzo, Elizabeth Leonard, Amanda Miller, Kelly Pacor, Barbara Wertheim*

*Also present: David Franz, Director of the Library*

*Excused: Mayor Michael Sheinfeld, Warren Harris, Carol Schepker, Janetta Trochimiuk (Liaison to the Council)*

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Ms. Miller called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:32 PM. A motion to approve the June 16, 2025 minutes was made by Ms. Wertheim, seconded by Ms. Leonard. Unanimous vote of approval.

Public was invited to speak: No one was in attendance.

President's Report: Ms. Miller: The roof replacement begins tomorrow. The golf fundraising tournament will take place on Oct. 10<sup>th</sup>/11<sup>th</sup>. Hillsdale Fall Festival took place this past Saturday and was well attended. A costumed character, Pete the Cat, walked around and drew in a lot of visitors to the library table. She deferred the rest of her comments to the general meeting.

Treasurer's Report: Mr. Berde: The library is fiscally sound. All checks are to the usual vendors and programs. Two Borough checks, Q2 and Q3, will be in by the end of the week. Gas and electric utilities are up slightly.

Ms. DiLorenzo made a motion to accept the operating bill list as presented, seconded by Ms. Wertheim. Unanimous vote of approval.

Director's Report: Mr. Franz:

- During a recent inspection, the Fire Inspector flagged several emergency lights. Batteries and lights have been replaced, and other items were repaired. Mr. Franz discussed some other staffing proposals. The library has reopened for Sunday hours from 1 - 4 PM and had a good turnout on opening day.
- Youth participation in the Summer Reading Program increased 56%.
- The library acknowledged, with grateful thanks, another \$10,000 gift from the Santulli Foundation.
- Digital circulation continues to increase. BCCLS runs a digital-only users' report. Of Hillsdale's 2,724 active card holders, 504 (18.5%) used digital content exclusively. Ms. Miller asked if we should be putting more funding towards digital.
- Mr. Franz spoke about details for the Golf Fundraiser. Friday, adults only, begins at 6:30; Beer and wine will be available for purchase. Saturday will be Family Day from 10 - 4 PM. Saturday

will require pre-registration with a certain number of slots per hour. It will be free to play, but a donation would be welcome. Registration will be online, through the library's website.

- Mah Jongg will now require a registration for a three-month period. It remains very popular.
- A Social Media Policy Committee is needed. Ms. DiLorenzo, Ms. Miller, Ms. Pacor, and Ms. Wertheim volunteered to serve. Certain Library personnel are designated posters to social media accounts. Mr. Franz spoke about a public photography disclaimer and that will also be discussed.
- Policy revisions for *Meeting Rooms*, *Hold Harmless*, *Meeting Room Application*, *Rules of Conduct and Clubs*: A packet of revisions from the attorney review was shared. Ms. Miller asked all Board members to review them for an anticipated October vote.
- There has been increased interest in the 3-D printer. He will designate Tuesday evenings to teach parents about Tinkercad and how to use the printer.

*The Friends/The Foundation*: Mr. Franz met with *The Friends* and the greenhouse will be built next week.

New Business: Washington Township Library changed their tutoring policy to no tutoring between 3 - 6 PM. Mr. Franz has been monitoring Hillsdale's study rooms' usage and will share his findings.

The next regularly scheduled Library Board meeting will be on October 20, 2025. A motion to adjourn the meeting was made by Ms. Pacor, seconded by Ms. Leonard. Unanimous vote of approval. The meeting officially adjourned at 8:30 PM.

Respectfully submitted,  
*Deirdre Danaher*  
Recording Secretary